

**District IV Citizen Review Panel Meeting
Central District Health Department
707 N. Armstrong Place, Boise, Idaho
Thursday, Sept. 5, 2019 ~ 4:00 PM – 6:00 PM**

Panel Members: Brian McCauley, Nicole Noltensmeyer, Kym Nilsen, Melissa Mezo, Teri Murrison, Shannon Pearson, Darcie Bobrowski

Staff: Alexis Pickering (Central District Health), Andie Blackwood (IDHW), Misty Myatt (IDHW)

Citizen Review Panel Meeting Call to Order

Brian McCauley, Panel Chair, called to order the District IV Citizen Review Panel meeting at 4:00 PM.

Consent Agenda for September 5, 2019

Brian requested to amend the agenda and add “Form Discussion” before the Case File Workshop Follow-Up.

Motion: Brian moved to amend the agenda to add Form Discussion to the agenda. Teri seconded. All in favor, motion carried.

Motion: Shannon moved and Kym seconded to approve the amended agenda and confirm the minutes. No discussion, Teri and Melissa abstained. All in favor, motion carried.

Reporting Update

Alexis informed the Panel that she will be sending the Panel’s quarterly reports to Miren Unsworth at the Department of Health and Welfare, in addition to Senator Lee with the Legislative Oversight Committee. Alexis will be submitting the next report on Oct. 15, 2019. She also informed the Panel that Jaime Aanensen is no longer with Central District Health (CDH) and has a new role at Southwest District Health. CDH is hiring a Health Education Specialist who will be taking over for the support for the CRP. Brian asked when that would likely happen and Alexis said that January was a conservative estimate.

Form Discussion

Brian led the group through a review of Shannon’s notes about the case tracking categories for data collection. Brian asked some questions about Idaho Department of Health and Welfare’s process and perspective around substance use. He emphasized the importance to have a concise data collection form, preferably around 30 questions. Brian asked Alexis to send the form to Misty and Andie and see what aspects of this list that IDHW can complete. Brian mentioned that a Master form of the summary case would be helpful. IDHW will see if the number of case workers, number of school changes, number of placements, GAL tracking will be available on their end and provide that to the Panel.

There was a discussion around reasons for referrals and the outcomes of those referrals on children. Looking at item IV on the list, there was a discussion as to how to track the judge not following IDHW/GAL recommendations. At the bottom of every Court report there is case worker summary that may be helpful to finding out the outcome. The judge may hear

the child, but not be able to acquiesce due to parental rights. There was a discussion around measuring how many children chose to attend/speak at court.

For section V on mental health, the Panel is assuming there is a clinical diagnosis. It would be a Yes/No answer. Panel members would find that info in the case plan. IDHW doesn't do the screening themselves, but do observe, and can send for a mental health assessment. If there are more pervasive concerns, send for a psychological screening. Panel members will see it in the case worker summary. It was recommended to remove the second question under this category.

Brian proposed to add a section for qualitative questions for the foster family and GAL. Teri asked about the occurrence of children who are returned to the home where the offender abused them (physically or sexually). There may be opportunities for policy changes. The answer to this type of question would need to go to the GAL or foster family to assess the overall safety of the placement of the child. Due to the fact that the Panel isn't provided access to cases that have closed after they've reviewed them, makes it difficult to know the final outcome.

Once we have a concise form, the hope is the Panel will review cases more efficiently. Alexis will invite legislators to the November meeting and talk about the recommendations.

Case File Workshop Follow-Up

Next step is to review a case in Executive Session with these refined questions and Brian will formalize the form by the weekend. Panel members are asked to review cases they've already reviewed with this new form and either upload them to the Google Drive or email them to Alexis by the Oct. 1st meeting. Shannon is the liaison with CASA, and she will reach out to the Guardians that worked with panel member cases if members would like to connect with them about specific cases. Brian emphasized how valuable those conversations can be and he has learned a lot about the cases.

Executive Session

Brian called for a motion to go into Executive Session at 5:18 PM. Teri moved that the Panel go into Executive Session under Idaho Statute 74-206 (1)(d) to review records exempt from public disclosure; seconded by Darcie; confirmed by roll call: Murrison, aye; Nilsen, aye; Noltensmeyer, aye; McCauley, aye; Pearson, aye; Mezo, aye, Bobrowski, aye.

At 5:36 PM, the Panel returned to regular session.

Adjournment: Brian adjourned the meeting at 5:40 PM.

Minutes prepared by Alexis Pickering