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"Healthy People in Healthy Communities"

Central District Health Board of Health Meeting

707 N Armstrong Place, Boise, Idaho
Friday, August 23, 2019 | 8:30 a.m. to 12:00 p.m.
Conference Call: 1-855-291-0679 | Meeting #8502 | Attendee Code #1234

Board of Health Members

Betty Ann Nettleton, RN, Chair	Comr. Diana Lachiondo
Rep. Megan Blanksma, Vice Chair (Absent)	Comr. Ryan Stirm (Absent)
Comr. Elt Hasbrouck, Trustee	Dr. Jane Young, DNP
Dr. Ted Epperly, MD	

Staff

Russell A. Duke, District Director	Rob Howarth	Bailey Peterson
Donna Mahan, Recorder	Alexis Pickering	Emily Waddoups
Bonnie Spencer	Brandon Atkins	Josie Graham

Call Board of Health Meeting to Order – Betty Ann Nettleton

Betty Ann Nettleton, Board Chair, called Central District Health (CDH) Board of Health meeting to order at 8:38 a.m.

Welcome New Board of Health Members – Betty Ann Nettleton

Current Board of Health members welcomed Commissioner Diana Lachiondo, Ada County Representative, to the Board.

Introduce New Managers – Russell A. Duke

Russ Duke introduced three new staff members: Emily Waddoups, WIC Manager; Josie Graham, Program Manager for home visiting, oral health programs, and community outreach; and Bailey Peterson, Financial Specialist Senior.

Board of Health Minutes for May 10, 2019 – Betty Ann Nettleton

The May 10, 2019 Board of Health minutes stand approved as distributed.

FY-2019 Year-End Financial Reports – Bonnie Spencer

At FY-2019 year-end, our overall revenue came in 2% over budget; and our expenditure came in 5% under budget. The year-end FY-2019 Cash Balance Statement and Reserve Report at the end of June reflected a total cash balance of \$2,867,379; and the reserve fund designation was \$2,592,025 with a balance of undesignated funds at \$275,354 that are restricted.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

Ada / Boise County Office

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Elmore County Office

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Valley County Office

703 1st Street • McCall, ID 83638
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Cash Carryover Designations – Bonnie Spencer

At the end of FY-2019, our cash balance of \$275,354 is 100%-restricted funds. We will present a budget revision in February 2020 that will include a recommendation to shift unused capital reserve funds from the remodel project into the operating reserve fund and the 27th pay period fund.

FY-2020 Financial Report – Bonnie Spencer

The FY-2020 Budget to Actual for July 2019 report reflects that we are 8% through this budget fiscal year. Total revenues are at 8% of the budget. Fees are at 7%; contracts are at 7%; and county contributions are at 4%. Total expenditures are at 8%. Personnel costs are at 7%. Operating costs are at 10%; and capital costs are at 10%. The FY-2019 Cash Balance Statement and Reserve Report at the end of July reflect a total cash balance of \$3,880,878; the reserve fund designations are \$2,500,877 with a cash balance of \$1,380,001.

Bonnie reported that CDH received no audit findings for the FY-2015-2016 audit.

Western Idaho Community Health Collaborative (WICHHC) – Alexis Pickering

Alexis Pickering, the Health Strategist of the WICHHC for the 10 counties of western Idaho, provided an update on the work completed to date that includes applying for a grant to establish a cross-jurisdictional services agreement and accomplishing several administrative steps including membership and leadership selection and creating charters for the Collaborative and the Funding Council.

District 4 Legislative Reception – Russell A. Duke

To improve understanding of public health's role in our community, the Board discussed inviting District 4's legislators to the December Board of Health meeting.

Family and Clinic Services Fees – Bonnie Spencer

Per the Board's request, Bonnie presented the proposed adjusted fees for clinical services, including behavioral health services. Upon approval, the new fees will be effective beginning September 1, 2019.

Motion: Dr. Ted Epperly made the motion to approve the proposed adjusted fees for clinical services as presented to begin September 1, 2019. Seconded by Commissioner Elt Hasbrouck; all in favor; motion passed.

Director CEC Letter to Governor – Russell A. Duke

The Board discussed and supported sending the letter initiated by Public Health District 3 explaining to Governor Little that the health districts are not state agencies. Directors are appointed by a Board of Health whose members are appointed by the district's county commissioners.

Motion: Dr. Ted Epperly made the motion to approve and sign the District Director CEC letter as written. Seconded by Dr. Jane Young; no further discussion; motion carried.

FY-2019 Year-end Strategic Plan Scorecard – Bonnie Spencer

Bonnie reviewed the year-end summary of our FY-2019 strategic plan, answering questions from the Board.

CY-2020 Strategic Plan – Russell A. Duke

The new-revised strategic plan to be implemented January 2020 will be presented by Russ in December. The new strategic plan allows CDH to look forward, setting priority-area goals that focus on making sustainable improvements and positive impact. The Board asked to be surveyed, allowing them to have input on goals included in the new calendar year plan.

IADBH and NALBOH Conference – Board Members

Representative Megan Blanksma attended both the Idaho Association of District Boards of Health (IADBH) in Lewiston, Idaho and the National Association of Local Boards of Health (NALBOH) in Denver, Colorado. Commissioners Elt Hasbrouck and Ryan Stirm also attended IADBH.

District Director’s Report – Russell A. Duke

Dr. Jon Kattenhorn Thank You Letter: On behalf of the Board and the agency, a gratitude letter will be sent to Dr. Jon Kattenhorn for his years of service to Central District Health.

Branding Efforts: As a part of our branding effort, we are dropping “Department” from our name; we are now Central District Health. We have established new values: Excellence, Positive Impact, Partnership, Innovation, Credibility, and Humanity, which better defines us as an agency.

Public Swimming Pool Rule Changes: Public swimming pool rule changes are in progress. The Board sent a letter to the Department of Health and Welfare asking that permit fees in rule be reviewed and consideration given to a fee increase. The public health districts recommended a fee increase from \$50 to \$150.

Home Visiting Funding for the Districts: We continue working on the State Plan Amendment that would allow home visiting services to be covered by Medicaid.

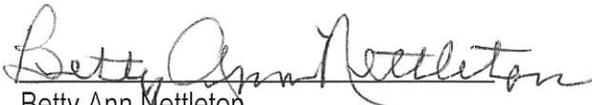
Leasing Spaces: We are looking at leasing additional space to the Department of Health and Welfare at our Mountain Home office.

Prospective Payment System: Conversations have begun to explore how public health districts might be included in the prospective payment system and qualify to receive higher Medicaid reimbursement amounts. Dr. Ted Epperly stated he would assist in the process where needed.

Adjournment – Betty Ann Nettleton

No further business was brought before the Board; meeting adjourned at 12:10 p.m. Next meeting will be held on Friday, October 18, 2019, in Boise.

Attest:


Betty Ann Nettleton
Board Chair



Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on 10-18-2019