



MAIN OFFICE • 707 N. ARMSTRONG PL. • BOISE, ID 83704-0825
PHONE (208) 375-5211 • FAX (208) 327-8500 • cdhd.idaho.gov

“Healthy People in Healthy Communities”

**Central District Health Department
Public Budget Hearing and Board of Health Meeting
520 E. 8th Street North, Mountain Home
Friday, May 10, 2019 | 10:00 a.m. – 1:30 p.m.**

Board of Health Members

Betty Ann Nettleton, RN, Chair	Comr. Elt Hasbrouck, Trustee	Steven F. Scanlin, JD (absent)
Rep. Megan Blanksma, Vice Chair	Dr. Ted Epperly, MD	Dr. Jane Young, DNP

Budget Committee Members

Comr. Bud Corbus, Chair	Comr. Elt Hasbrouck
Comr. Rick Visser	Comr. Alan Ward (absent)

Guests

Robin Nettleton

Staff

Russell A. Duke, District Director	Rob Howarth	Kathy Chaney
Donna Mahan, Recorder	Kris Spain	Rachel Groat
Bonnie Spencer	Julie Nease	

Public Budget Hearing – Commissioner Bud Corbus

Elmore County Commissioner Bud Corbus welcomed everyone and called the Budget Hearing to order at 10:10 a.m. with roll call by the committee members: Commissioner Rick Visser, Ada County; Commissioner Elt Hasbrouck, Valley County; and Commissioner Bud Corbus, Elmore County. The purpose of the Budget Hearing is to set the Central District Health Department budget for fiscal year 2020.

Commissioner Corbus asked for a motion to approve the proposed Central District Health Department (CDHD) FY 2020 budget as presented to the four County Boards of Commissioners in District 4.

Motion: Commissioner Elt Hasbrouck made the motion to approve the proposed CDHD FY 2020 budget as presented. Seconded by Commissioner Bud Corbus. No discussion took place regarding the proposed budget. Motion carried unanimously by roll call.

The Commissioners thanked CDHD for their work to meet the needs of both urban and rural counties.

Adjourn Budget Hearing – Commissioner Bud Corbus

Commissioner Corbus adjourned the Budget Hearing at 10:13 a.m. and turned the meeting over to Betty Ann Nettleton, Board of Health Chair.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

Ada / Boise County Office

707 N. Armstrong Place • Boise, ID 83704
Phone: (208) 375-5211 • Fax: (208) 327-8500

Elmore County Office

520 E. 8th Street North • Mountain Home, ID 83647
Phone: (208) 587-4407 • Fax: (208) 587-3521

Valley County Office

703 1st Street • McCall, ID 83638
Phone: (208) 634-7194 • Fax: (208) 634-2174

Call Board of Health Meeting to Order – Betty Ann Nettleton

Betty Ann Nettleton, Board Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 10:13 a.m.

Board of Health Minutes for April 12, 2019 – Betty Ann Nettleton

The April 12, 2019 Board of Health minutes stand approved as distributed.

FY 2019 Financial Reports – Bonnie Spencer

The FY 2019 Budget to Actual April report reflects that we are 83% through this budget fiscal year. Total revenues are at 87% of the budget. Fees are at 91%; contracts are at 81%; and county contributions are at 98%. Total expenditures are at 75%. Personnel costs are at 80%. Operating costs are at 72% and capital costs are at 63%. The FY 2019 Cash Balance Statement and Reserve Report at the end of April reflects a total cash balance of \$4,337,289; the reserve fund designations are \$3,805,149 with a cash balance of \$532,140.

FY 2020 Fees – Bonnie Spencer

Bonnie presented the FY 2020 fee schedules for both environmental health and clinical services for Board approval.

Motion: Commissioner Elt Hasbrouck made a motion for the Board to send a letter to Department of Health and Welfare requesting public pool permit fees be reviewed, offering cost data upon request. Seconded by Dr. Ted Epperly; all in favor; motion passed.

After reviewing clinical services proposed fees, Dr. Ted Epperly recommended that we have a working committee look at the Preventive Health Services' fees.

Motion: Dr. Ted Epperly made a motion to approve the proposed FY 2020 environmental health and clinical services fees as presented with recommendation that the clinical fees be reviewed as discussed. Seconded by Dr. Jane Young; no further discussion; motion carried.

Board Elections – Betty Ann Nettleton

Board elections for chair, vice-chair, and trustee took place as follows for a two-year term:

Motion: Megan Blanksma by motion nominated Betty Ann Nettleton to serve as chair. Seconded by Ted Epperly; no further discussion; motion carried.

Motion: Commissioner Elt Hasbrouck by motion nominated Megan Blanksma to serve as vice chair. Seconded by Dr. Jane Young; no further discussion; motion carried.

Motion: Dr. Ted Epperly by motion nominated Commissioner Elt Hasbrouck to serve as trustee. Seconded by Dr. Jane Young; no further discussion; motion carried.

Appeal from Administrative Decision – Russell A. Duke

The IDAPA Rules will expire on July 1, 2019, unless there is a request for review. There are three sets of public health district specific rules. One rule applies only to Public Health District 1 relating to the Bunker Hill Superfund site. The other two sets of rules for the seven public health districts are fee setting and appeal process. Because the District Boards of Health already have fee-setting authority in 39-414(11), the fee setting rules, 41.02.01, Rules Governing Health District Fees, are redundant and unnecessary; therefore, we will let these rules sunset. Concerning the appeal process 41.08.01, Alex Adams at the Division of Financial Management (DFM) recommended the Boards of Health develop their own policies on administrative appeal rather than have them in Idaho Code.

The Board was provided the draft CDHD Appeal from Administrative Decision and Request for Hearing Policy utilizing language used in IDAPA to replace the Rule and begin July 1, 2019. After talking through the draft policy, a motion was made to approve the policy with removing the first sentence under "Record".

Motion: Megan Blanksma made a motion to approve the draft CDHD Appeal from Administrative Decision and Request for Hearing Policy presented with the strike out as noted; seconded by Dr. Ted Epperly; no further discussion; motion carried.

Resolutions for Idaho Association of District Boards of Health (IADBH) 2019 – Russell A. Duke
Board members not attending the IADBH annual meeting in Lewiston completed proxy statements for the following resolutions so that another board member who was attending would be able to vote on their behalf.

- Resolution to Support Awareness, Education and Prevention of Suicide
- Resolution to Support Evidence Based Home Visitation in Idaho
- Resolution to Oppose the Legalization of Recreational (Non-Medical) Marijuana
- Resolution to Support Raising the Minimum Age of Legal Access to Tobacco/Nicotine Products in Idaho to Age 21
- Resolution to Support the Recognition of Senior Cognitive Health as a Public Health Issue
- Resolution to Promote the Importance of Immunizations

District Director's Report – Russell A. Duke

Idaho Association of District Boards of Health Annual Conference: Please let Donna know today if you plan on attending. The conference is June 19 and 20 in Lewiston.

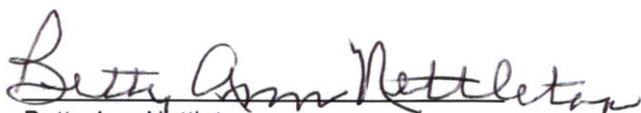
National Association of Local Boards of Health: This year's conference will be in Denver, Colorado, August 14-16. Please let Donna know no later than May 10 if you plan on attending.

Home Visiting: Funding for the Districts: The seven health districts receive \$1.6M in state general funds for home visiting services, providing a means to expand our federally funded services. We are starting to work with Department of Health and Welfare on a State Plan Amendment to allow home visiting services to be covered by Medicaid.

Adjournment – Betty Ann Nettleton

No further business was brought before the Board; meeting adjourned at 12:54 p.m. Next meeting will be held on Friday, August 23, 2019, in Boise.

Attest:


Betty Ann Nettleton
Board Chair


Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on 8/23/19.