

**Central District Health Department
Friday, December 12, 2014 ~ 8:30 a.m. to 12:30 p.m.
707 N. Armstrong Place, Boise, ID**

Board Members

Steven F. Scanlin, JD, Chair Commissioner Barbara Balding Dr. Ted Epperly, MD	Betty Ann Nettleton, RN, V-Chair/Trustee Dr. Jane Young, DNP	Commissioner Al Hofer (Absent) Frank Eld
---	---	---

Guests

Commissioner Vicki Wilkins, Elmore County	Commissioner Elt Hasbrouck, Valley County
---	---

Staff

Russell A. Duke, Director Lorraine Fortunati Francine Gonzales	Donna Mahan, Recorder Angela Spain Bob Nertney	Rob Howarth Holly Hutchinson	Bonnie Spencer Jaime Harding
--	--	---------------------------------	---------------------------------

Call Board of Health Meeting to Order – Steven Scanlin

Steve Scanlin, Board Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 8:32 a.m.

Board Minutes – October 17, 2014 – Steven Scanlin

With no corrections made, the October 17, 2014 Board of Health minutes stand approved as distributed.

FY 2015 Financial Reports for November – Bonnie Spence

The FY 2015 Budget to Actual for November 2014 Report reflects that we are 42% through the FY 2015 budget year. Revenues are at 42%. Fees are at 40%; contracts are at 46%; and county contributions are at 38%. Expenditures are at 40%. Personnel cost is 41%, underspent by 2.7% (\$83,918). Operating and capital costs are both underspent. The FY 2015 Cash Balance Statement and Reserve Report at the end of November reflects a total cash balance of \$1,799,563; and the reserve fund designation was \$1,635,268 with a balance of undesignated funds at \$164,295. We have a balance of \$70,076 left in our Special Projects Reserve Fund for FY 2015.

IT Backup and Recovery System – Bob Nertney

Bob Nertney, Informational Systems Manager, reviewed with the Board our current management of CDHD data that included security, back-up systems, and recovery. Bob ensured the Board that both our systems and data are secured and protected. The Board would like an external audit or review of our systems to be done and summary of the results presented when finished.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office

707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office

520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office

703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Healthy Diets – Holly Hutchinson

Holly Hutchinson, WIC Dietitian, came to answer questions the Board had surrounding, unhealthy diets, obesity epidemic, reduction of good fats, and how we are addressing these areas of concerns. The WIC dietitians are teaching a balanced diet using "My Plate," focusing on fruits, vegetables, whole grains, low-fat dairy products, and lean meats. We need to focus on quality versus quantity. Holly suggested at a local level implementing the "traffic light system" which promotes healthy food choices by color coding food shelves with labels that are red, yellow, or green.

Board Schedule for 2015 – Steven Scanlin

The Board reviewed the proposed 2015 Board of Health schedule and determined that February's meeting would be moved from Friday, February 20 to Friday, February 13 thus finalizing next year's meeting dates.

Motion: Betty Ann Nettleton moved to approve the 2015 Board of Health schedule as discussed; seconded by Dr. Jane Young. No further discussion; all in favor; motion carried.

Alcohol Abuse Prevention Update – Jaime Harding

After reviewing the handouts of the updated statewide data and district numbers on binge drinking and heavy drinking, the Board strongly believes that we need to do more to address this issue. Jaime Harding was asked to write a resolution on alcohol abuse that focuses on increasing alcohol taxes, enhancing education and enforcement on retailers, and limiting hours when alcohol can be sold.

Break – Steven Scanlin

Strategic Plan Quarterly Update – Bonnie Spencer

Bonnie reviewed the progress report for the first quarter of the FY 2015-2019 CDHD Strategic Plan, reflecting objectives that were completed and/or are still in progress. In February, we will review the current plan and make adjustments based on what we have accomplished in FY 2015.

Resolutions – Steven Scanlin

The Board identified 10 proposed topics to draft resolutions on for the 2015 Idaho Association of District Boards of Health (IADBH). An email will be distributed to the current and incoming Board of Health Members to submit their top three (3) choices. The 10 proposed resolutions are as follows:

1. Opioid drug dependency. (Education and availability of naloxone for emergency responders.)
2. Traffic light system for food labeling. (Color coding...healthy or unhealthy.)
3. Gun violence. (Focus on education on gun safety and gun locks.)
4. SHIP alignment.
5. Influenza. (Increase Idaho flu vaccination rates through education.)
6. Physical activity. (To promote 30 minutes per day/5 days per week physical activity for adults.)
7. Alcohol abuse. (Interventions such as increasing the alcohol tax, education and enforcement for retailers, and limiting hours when alcohol can be sold.)
8. Marijuana decriminalization.
9. Medical marijuana. (Support of research on the health benefits of using marijuana for medical purposes.)
10. Taxing vaping products and e-cigarettes.

Director's Report – Russell Duke

IADBH 2015: The overall theme will be SHIP; however, we are waiting on confirmation of the grant funding.

Update on Public Health Levy: After talking with both Boise County and Elmore County Commissioners, pursuing a change to the public health levy to increase public health district funding would be challenging.

Succession Plan: As requested by the Board, Russ presented a new CDHD Succession Plan Policy.

Director's Goals for 2015: As requested by the Board, Russ presented his goals for 2015.

Adjournment – Steven Scanlin

No further business was brought before the Board; meeting adjourned at 12:23 p.m.

Respectfully submitted:

Date

Steven F. Scanlin, Board Chair

Russell A. Duke, Secretary