

"Healthy People in Healthy Communities"

**Central District Health Department  
Board of Health Meeting  
707 N. Armstrong Place  
Friday, August 19, 2016 ~ 8:30 a.m. to 12:00 p.m.**

**Board Members**

Steven F. Scanlin, JD, Chair	Dr. Ted Epperly, MD, V-Chair (Absent)	Comr. Elt Hasbrouck, Trustee
Comr. Laura Baker	Megan Blanksma	Betty Ann Nettleton, RN
Dr. Jane Young, DNP		

**Guests**

Cindi Bennett	Judy Cross	Kelli Fairless
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**Staff**

Russell A. Duke, District Director	Donna Mahan, Recorder	Bonnie Spencer
Rob Howarth	Lorraine Fortunati	Angela Spain
Cindy Galloway		

**Call Board of Health Meeting to Order – Steve Scanlin**

Steve Scanlin, Board Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 8:40 a.m. Both Betty Ann Nettleton and Steve Scanlin expressed their appreciation for attending the NALBOH conference.

**Board of Health Minutes for May 20, 2016 – Steve Scanlin**

The May 20, 2016, CDHD Board of Health minutes stand approved as presented.

**FY 2016 Year-End Financial Reports – Bonnie Spencer**

At FY 2016 year-end, our overall revenue came in on budget; and our expenditure came in 3% under budget. The year-end FY 2016 Cash Balance Statement and Reserve Report at the end of June reflected a total cash balance of \$2,473,983; and the reserve fund designation was \$2,157,003 with a balance of undesignated funds at \$316,980.

**FY 2016 Cash Carryover Request and Fund Designation Report – Bonnie Spencer**

At the end of June, total cash was \$2,473,983; and the reserve fund designation was \$2,473,983. Bonnie proposed that the reserve funds be approved as presented. The general breakdown is as follows:

Special Projects/Carryover Designation	\$ 62,850
Operational Reserve Fund (Increased by \$102,406)	864,667
Capital Reserve Funds (Increased by \$324,153)	<u>1,546,466</u>
 Total Reserve Fund Designations	 <u>\$ 2,473,983</u>

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

**Motion:** Dr. Jane Young made a motion to accept the FY 2017 Reserve Fund Proposal as presented; seconded by Commissioner Elt Hasbrouck; no further discussion; motion carried.

**CDHD WIC Award – Russell Duke**

Russ Duke acknowledged the work Cindy Galloway has done as a community breastfeeding champion along with her team. As a result of their work, CDHD received the Loving Support Award of Excellence from the United States Department of Agriculture for our exemplary breastfeeding program.

**WIC St. Luke's PEER Partnership – Cindy Galloway and Cindi Bennett**

Being a strong advocate for breastfeeding, Cindy Galloway has reached out to many community partners to build a support system for new mothers. Cindi Bennett, Lactation RN with St. Luke's, shared with the Board the partnership between the hospital and CDHD WIC Breastfeeding Peer Counselors. The Peer Counselors are able to visit WIC participants at St. Luke's Regional Medical Center in Boise after delivery. Their goal is to make this a statewide practice.

**Rides to Wellness – Kelli Fairless**

Kelli Fairless, Executive Director for Valley Regional Transit, presented a new program, Rides to Wellness, to utilize their dispatch infrastructure to connect patients with transportation to and from medical appointments for a limited population in Ada County. Kelli asked the Board for financial support of \$2,500.

After a lengthy discussion regarding the percentage of Public District 4 population that would have access to the program and the amount requested, a motion was brought to the table.

**Motion:** Dr. Jane Young made a motion to commit \$2,500 as a pilot project; second by Steve Scanlin; following discussion; motion failed by a 2 to 4 vote.

**Break – Steve Scanlin**

**Child Protection Medical Neglect or Faith-Healing Legislative Bill – Judy Cross**

Judy Cross, President of the Board of Directors for the Interfaith Alliance for Idaho, gave an update and provided a handout on the campaign for Idaho Child Protection Medical Neglect Faith-Healing Legislative bill.

**FY 2017 Financial Report – Bonnie Spencer**

The FY 2017 Budget to Actual for July 2016 report reflects that we are 8% through the FY 2017 budget year. Total revenues are at 8% of the budget. Fees are at 6%; contracts are at 8%; and county contributions are at 3%. Total expenditures are at 10%. Personnel cost is at 10%. Operating cost is at 6%; and capital cost is at 0%. The FY 2017 Cash Balance Statement and Reserve Report at the end of July reflects a total cash balance of \$2,980,591; the reserve fund designation is \$2,156,721 with a cash balance of \$823,870.

**Fourth Quarter FY 2016 Strategic Plan Progress Report – Bonnie Spencer**

Bonnie Spencer presented the fourth quarter strategic plan progress report, identifying successes this past year.

**FY 2017 Strategic Plan – Bonnie Spencer**

Bonnie Spencer introduced to the Board our FY 2017 CDHD Strategic Plan.

**State Appropriation Formula – Russell Duke**

The Board discussed how they might move forward regarding the state appropriation formula as the result of the decision made at the Idaho Association of District Boards of Health in Coeur d'Alene. Since the new formula does not take into account the Office of Performance Evolutions recommendations for the study they conducted last year on this subject, the Board agreed to look at changing Idaho code.

**Director's Report** – Russell Duke

The Board agreed to have Steven Scanlin, Board Chair, sign a letter of support to the legislature's Healthcare Alternatives Workgroup.

**Motion:** Commissioner Elt Hasbrouck made a motion for Steve Scanlin to sign the letter of support to the Healthcare Alternative Workgroup; second by Dr. Jane Young; no further discussion; motion carried.

Russ reminded the Board that his performance review is in October.

**Adjournment** – Steve Scanlin

No further business was brought before the Board; meeting adjourned at 12:26 p.m.

Respectfully submitted:



Steven F. Scanlin, Board Chair

10/21/16

Date



Russell A. Duke, Secretary