

“Healthy People in Healthy Communities”

**Central District Health Department  
Board of Health Meeting  
707 N. Armstrong Pl, Boise, ID 83704  
Friday, April 14, 2017 ~ 8:30 a.m. to 11:00 a.m.**

**Board Members**

Steven F. Scanlin, JD, Chair  
Betty Ann Nettleton, RN  
Rep. Megan Blanksma (Absent)

Dr. Ted Epperly, MD, V-Chair  
Dr. Jane Young, DNP

Comr. Elt Hasbrouck, Trustee  
Comr. Laura Baker

**Staff**

Russell A. Duke, District Director  
Rob Howarth  
Angela Spain  
Michele Hanrahan

Donna Mahan, Recorder  
Jaime Aanensen  
Heather Gagliano

Bonnie Spencer  
Kim Link  
Brandon Atkins

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**Call Board of Health Meeting to Order – Steve Scanlin**

Steve Scanlin, Board Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 8:34 a.m.

**Board of Health Minutes for March 24, 2017 – Steve Scanlin**

The March 24, 2017 CDHD Board of Health minutes stand approved as presented.

**FY 2017 Financial Report – Bonnie Spencer**

The FY 2017 Budget to Actual for March 2017 report reflects that we are 75% through the FY 2017 budget year. Total revenues are at 81% of the budget. Fees are at 88%; contracts are at 77%; and county contributions are at 97%. Total expenditures are at 72%. Personnel cost is at 73%. Operating cost is at 69%; and capital cost is at 43%. The FY 2017 Cash Balance Statement and Reserve Report at the end of March reflects a total cash balance of \$3,939,514; the reserve fund designation is \$2,325,983 with a cash balance of \$1,613,531.

**FY 2018 Proposed Budget – Bonnie Spencer**

Bonnie reviewed the FY 2018 proposed budget for CDHD. Upon approval by the Board, Russ will present the budget to District 4's county commissioners prior to the annual Budget Hearing.

**Motion:** Dr. Ted Epperly moved and Commissioner Elt Hasbrouck seconded the motion to approve the proposed CDHD FY 2018 budget as presented in preparation for the Budget Hearing; no further discussion, motion carried.

**Federally Funded Local Public Health Programs – Russell Duke**

With 40% of our revenue being federal dollars, Russ identified for the Board our current programs that receive a minimum of \$5,000 of federal funding along with those directly associated with the Affordable Care Act.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

**Break** – Steve Scanlin

**Trustee Report** – Commissioner Elt Hasbrouck

In preparation for the next Trustee meeting, Commissioner Hasbrouck distributed and reviewed the FY-2019 proposed formula for the state general fund appropriation allocation, receiving consensus on feedback from the Board to be shared at the May 5 Trustee meeting.

**IADBH Resolutions** – Russell Duke

Russ presented two resolutions requested by the Board: Resolution Supporting Prevention of Excessive Alcohol Use and Resolution Concerning the Prevention of Opioid Drug Overdose through Prescriber Education. The Board requested “Whereas” statements be added to the excessive alcohol use resolution related to the excise tax on alcohol.

**Motion:** Dr. Jane Young moved and Dr. Ted Epperly seconded a motion to approve both the alcohol tax and prescription drug resolutions with the modification as stated in the discussion; no further discussion; motion carried.

**Director’s Report** – Russell Duke

Fees

Fees in Idaho Code will be discussion at the next Trustee meeting on May 5.

Budget Hearing

The Budget Hearing will be at 10 a.m. on May 19 at the Armstrong office and chaired by Ada County Commissioner Dave Case. Russ will be speaking to the counties prior to the hearing.

IADBH Conference

Eastern Idaho Public Health will host this year’s annual Idaho Association of District Boards of Health meeting in Idaho Falls on June 8 and 9.

NALBOH

The 2017 NALBOH meeting, “Celebrating Innovations in Board Governance: the Past, Present and Future”, conference will be in Cleveland, Ohio on August 2 – 4.

**Adjournment** – Steve Scanlin

No further business was brought before the Board; meeting adjourned at 11:15 a.m.

Respectfully submitted:



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Steven F. Scanlin, Board Chair

5/19/17  
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Date  
  
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Russell A. Duke, Secretary