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“Healthy People in Healthy Communities”

**Central District Health Department
Board of Health Meeting
707 N. Armstrong Pl, Boise, ID 83704
Friday, April 13, 2018 ~ 8:30 a.m. to 12:00 p.m.**

Board Members

Betty Ann Nettleton, RN, Chair
Rep. Megan Blanksma, V-Chair (Absent)
Comr. Elt Hasbrouck, Trustee
Comr. Laura Baker (Absent)
Dr. Ted Epperly
Steve Scanlin
Dr. Jane Young, DNP

Staff

Russell A. Duke, District Director
Donna Mahan, Recorder
Bonnie Spencer
Rob Howarth
Kris Spain
Michele Hanrahan

Board of Health Meeting Call to Order

Betty Ann Nettleton, Board Chair, called to order the Board of Health meeting at 8:34 a.m.

Board Minutes for March 16, 2018

The March 16, 2018 Central District Health Department (CDHD) Board of Health minutes stand approved as presented.

FY 2019 Proposed Budget

Russ Duke reviewed the FY 2019 Budget Proposal, answering questions from the Board. Following approval of the proposed budget, Russ will be meeting with our county commissioners in preparation for the Public Budget Hearing on May 18 at the Boise Basin Senior Center.

Motion: Steve Scanlin made a motion to approve the FY 2019 Budget Proposal as presented. Seconded by Dr. Ted Epperly. No further discussion. All in favor; motion carried.

Executive Session

Betty Ann Nettleton called for a motion to go into Executive Session at 9:57 a.m.

Motion: Commissioner Elt Hasbrouck moved that that Board go into Executive Session under Idaho Statute 74-206 (b) to discuss personnel matters; seconded by Steve Scanlin; confirmed by roll call: Young, aye; Epperly, aye; Hasbrouck, aye; Scanlin, aye; and Nettleton; aye.

At 10:32 a.m., the Board returned to regular session.

Motion: Steve Scanlin made a motion to approve a 5% base pay increase for Russ Duke. Seconded by Dr. Ted Epperly; no further discussion; motion carried.

Motion: Commissioner Elt Hasbrouck made a motion to authorize expenditure for Russ Duke to attend the Ron Price Executive Leadership Coaching. Seconded by Dr. Ted Epperly; no further discussion; motion carried.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

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Public Health Board Training

Not all Board members were present so the next module of governance training has been moved to August 17.

FY 2018 Financial Reports

Bonnie Spencer reviewed the FY 2018 Budget to Actual Report through March, reflecting we are 75% through this budget fiscal year. Total revenues are at 83% of the budget. Fees are at 84%; contracts are at 78%; and county contributions are at 99%. Total expenditures are at 68%. Personnel cost are at 73%. Operating costs are at 67%; and capital costs are at 19%. The FY 2018 Cash Balance Statement and Reserve Report at the end of March reflects a total cash balance of \$5,006,544; the reserve fund designations are \$2,913,824 with a cash balance of \$2,092,720.

Executive Council Update

Commissioner Elt Hasbrouck shared the State Appropriation information. House Bill 562 was signed by the governor, establishing that the public health district state general fund distribution formula will be set for two years and meetings of the districts' Board of Trustees will be subject to open meeting laws.

Boards of Health Resolutions

Russ Duke reviewed the three resolutions to be presented at the Idaho Association of District Boards of Health (IADBH) annual meeting.

- Resolution to Support Evidence Based Home Visitation: This resolution has been revised from an earlier version. JFAC provided state general funds to the health districts for home visitation to start this Spring and be available to use over a two-year period.
- Resolution in Support of a Medicaid Family Planning Waiver or State Plan Amendment: The resolution has been updated to include options for either a waiver or a state plan amendment and a whereas statement was added to reference the federal Hyde Amendment.
- Resolution to Establish Fees Based on Actual Cost to Administer the Food Safety Program: Rob Howarth provided an update on the process and discussions among the districts and industry representatives.

Child Protective Act Update

As part of the Child Protective Act, all Idaho Public Health Districts will oversee a Citizen Review Panel in their district. The responsibility will be placed in our Health Policy Program under the Division of Community and Environment Health.

District Director's Report

Key notes from Russ Duke are as follows:

- Pre-budget County Commission Meetings: The Board approved FY 2019 Budget Proposal will be presented to each county commissions within our district between April 23 and May 11.
- Budget Hearing: This year's Budget Hearing will be held on May 18 in Boise County at the Boise Basin Senior Center, starting at 10 a.m. and chaired by Boise County.
- IADBH Conference: The IADBH Conference will be held June 13-14 in Caldwell hosted by Southwest District Health. Please submit your registration form to Donna Mahan by April 27.
- National Associations of Local Boards of Health (NALBOH) Conference: The NALBOH Conference will be held August 8-10 in Raleigh, North Carolina. Please submit your registration form to Donna Mahan by April 27.

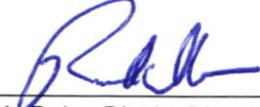
Adjournment – Betty Ann Nettleton

No further business was brought before the Board; meeting adjourned at 11:49 a.m.


Betty Ann Nettleton

Board Chair

Attest:


Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on 5/18/18