

# VALLEY COUNTY INSTRUCTIONS FOR OBTAINING A PERMIT FOR AN ON-SITE SEWAGE TREATMENT SYSTEM

## APPLICATIONS:

- ⇔ The **application** for an on-site septic permit and the **fee** must be submitted prior to scheduling a site visit. The application must include an accurate legal description of the property to include the county parcel number and street name.
- ⇔ There may be additional fees for more than one dwelling and excess gallons of flow.

**NOTE:** Neither this document, the *On-Site Sewage System Feasibility Assessment* form, nor the application is your permit.

## PLOT PLAN:

- ⇔ Please provide the inspector with a proposed plot plan with the application and fee. Please provide the following information of the site: location of proposed dwelling site; well site; septic site and replacement septic site; ditches; scarps; streams; and bordering roads. If the property is within a subdivision which has pre-engineered test holes and pre-located areas of placement of the septic system, a to-scale plot plan should be provided when the application and fee is submitted.

## TEST HOLE INSPECTIONS:

- ⇔ Test Holes are needed to evaluate the soils in the area where the drainfield is to be placed. Test holes are required for all lots and parcels unless the subdivision is pre-engineered. Additional test holes or deeper test holes may be required if the natural soils are inadequate for sewage disposal. It is the responsibility of the owner or his agent to make the necessary arrangements for digging.
- ⇔ The test holes shall be excavated within fifty (50) feet of an area of the proposed drainfield to a depth of eight (8) feet. The test holes shall be **ramped** or **stepped** to allow access if the inspector is not present during the digging of the test hole. The inspector prefers to be on-site when the test hole is dug.
- ⇔ It is necessary to make an appointment with the inspector to view the test holes. The owner or their agent should be present at the time of the inspection.

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## ON-SITE SEWAGE SYSTEM FEASIBILITY ASSESSMENT FORM

- ⇔ An *On-Site Sewage System Feasibility Assessment* form will normally be completed at the time of the inspection of the test hole. The form will be made available to the applicant or their agent.
- ⇔ Please read carefully to provide any further information or paperwork needed to continue processing the application. This form is not the permit.

## ZONING CERTIFICATE:

- ⇔ A Zoning Certificate from *Valley County Planning & Zoning* is required if the property lies outside the city limits of McCall or its impact area, Cascade, and Donnelly. It is necessary to obtain the Zoning Certificate *prior* to the issuance of the on-site sewage permit.

A Zoning Certificate from the City of McCall is required if the property lies inside the McCall impact area.

## GROUNDWATER MONITORING:

- ⇔ Systems proposed in areas of high ground water may require ground water monitoring during the period of high ground water. Ground Water Monitoring Forms are available from any health department office.

## ON-SITE SEWAGE PERMIT:

- ⇔ When the steps listed on this sheet are completed and all of the criteria have been met, your permit will be written. Once the permit has been written, the on-site sewage permit will be available to be issued between 8 am and 5 pm. Permits may also be mailed or a facsimile may be sent.
- ⇔ The on-site sewage permit is the document required for **installation** of your sewage system and for obtaining your building permit. Owner installed systems require the **owner** to **operate** the backhoe **equipment**. If not installed by the owner, the **system must be installed by a licensed and bonded installer**.

Having complete, accurate, and necessary documentation will make the permitting process easier and faster. The key is to have all the necessary documents properly prepared and ready for Central District Health Department.