

BOISE COUNTY

INSTRUCTIONS FOR OBTAINING A PERMIT FOR AN ON-SITE SEWAGE TREATMENT SYSTEM

APPLICATION:

- ▶ The **application** for an on-site septic permit and the **fee** must be submitted prior to scheduling a site visit. The application must include an accurate legal description of the property. **NOTE:** Neither this document nor the application is your permit.

PLOT PLAN:

- ▶ A proposed Plot Plan must accompany the application and fee. Please provide the inspector with the following information of the site: Location of proposed dwelling site; well site; septic site; replacement septic site; ditches; scarps; and streams.

TEST HOLE INSPECTIONS:

- ▶ Test holes are needed to evaluate the soils in the area where the drainfield is to be placed. Test Holes are required for all lots and parcels. It is the responsibility of the owner or his agent to make the necessary arrangements for digging.
- ▶ The test holes shall be excavated within fifty (50) feet of an area of the proposed drainfield to a depth of ten (10) to twelve (12) feet. Additional test holes or deeper test holes may be required if the natural soils are inadequate for sewage disposal. The test holes shall be **ramped** or **stepped** to allow access.
- ▶ Within ten (10) working days of the application and the fee being received and the Environmental Health Specialist being notified the test hole has been dug, an on-site inspection will be made. The owner or his agent should be present.

GROUNDWATER MONITORING:

- ▶ Groundwater monitoring is required for all parcels of property not in an approved subdivision. Monitoring may also be required in approved subdivisions when the records search indicates further data is required. Groundwater monitoring needs to be conducted for a minimum **twelve (12) week period**. Monitoring for the high groundwater table must be completed **by June 1**.

ON-SITE SEWAGE PERMIT:

- ▶ When the steps listed on this sheet are completed, your permit will be written. The on-site sewage permit will be available to be issued between 8 AM and 5 PM the following day. Permit may also be mailed or a facsimile may be sent.
- ▶ The on-site sewage permit is the document required for **installation** of your sewage system and for obtaining your **building permit**. Owner installed systems require the **owner to operate** the backhoe **equipment**. If not installed by the owner, **system must be installed by a licensed and bonded installer**.

Having complete, accurate, and necessary documentation will make the permitting process easier and faster. The key is to have all the necessary documents properly prepared and ready for Central District Health Department.