



Meeting Minutes
May 3rd, 2016

Mission: To organize healthcare stakeholders by providing a structured forum for sharing valuable knowledge, finding common solutions, and identifying resources to improve health outcomes, improve quality and patient experience of care, and to lower costs of care in the region.

Members: Dr. Kevin Rich, Chair; Dr. David Peterman, Co-Chair (by phone); Russ Duke, CDHD, Public Health District Director; Gina Pannell, SHIP Manager; Jennifer Burlage; Dr. David Gough; Matt Johnson; Deena LaJoie; Dr. Karl Watts; Mark Babson; Lyle Nelson; Kelli Fairless; Luis Lagos; Mark Babson; Dr. Troy Clovis; Melissa Mezo;
Members Absent: Megan Stright; Dr. George Beauregard; Dr Michael Koenig; Todd York;
Guests: Carolyn Brammer; Melissa Dilley;

Agenda Item	Outcome	Process	Person												
Overview of Health Collaboratives 1:00-1:30	Improve knowledge of other structure and goals of national health collaborative efforts	Presentation	Craig Nolte												
<p><i>Discussion: Craig Nolte, Regional Manager of the Federal Reserve Bank of San Francisco, gave a PowerPoint presentation on the top 10 characteristics of successful health collaboratives. These characteristics included: Getting Started; convening key stakeholders; follow-up meetings; adopting an effective structure, including creating committees to focus on projects, public policy, and sustainability; projects; engaging the private sector; partnering with financial institutions; aligning resources with State and Federal agencies; celebrating successes.</i></p> <p>Action Items: None</p>															
ER/SHIP Cohort Communication 1:30-1:50	Identify and address barriers, next steps	Discussion – Update from St. Luke’s and St. Al’s liaisons	Gina Pannell Dr. Watts												
<p><i>Discussion: Gina Pannell gave an update from Megan Stright, regarding ER/SHIP Cohort Communication. After speaking with the IT staff at St. Luke’s, it has been determined that this will entail a lot of internal QI/IT work before they could implement any new procedures, and that it would need to start as a manual process. Next steps for St. Luke’s include meeting with EPIC EHR team and ER leadership to further discussion on capabilities, needs, and requests.</i></p> <p><i>Dr. Karl Watts updated the collaborative with the information he received from the IT department at St. Al’s. As of now, the barrier that prevents the ER from being able to implement the process that we are asking, are the concerns of HIPAA violations.</i></p> <p><i>Questions arose from the CHC members about IHDE capabilities, reporting requirements to clinics, access to data reports through SHIP, etc.</i></p> <p>Action Items:</p> <table border="1"> <thead> <tr> <th>WHO</th> <th>WHAT</th> <th>WHEN</th> </tr> </thead> <tbody> <tr> <td>Gina</td> <td>Coordinate IDHE/HIT update at next CHC</td> <td>06/07/16</td> </tr> <tr> <td>Megan</td> <td>Coordinate EPIC mtg Coordinate ER leadership mtg</td> <td>06/07/16</td> </tr> <tr> <td>Dr. Watts</td> <td>Update on St. Als Process</td> <td>06/07/16</td> </tr> </tbody> </table>				WHO	WHAT	WHEN	Gina	Coordinate IDHE/HIT update at next CHC	06/07/16	Megan	Coordinate EPIC mtg Coordinate ER leadership mtg	06/07/16	Dr. Watts	Update on St. Als Process	06/07/16
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Additional Cohort 1 Priorities/Community Needs 1:50-2:20	Increase knowledge of Cohort 1 PCMH priorities Identify areas of CHC support Subgroups if needed?		Gina Pannell									
<p><i>Discussion: Gina Pannell discussed creating an effective structure and subgroups to help bring those on the collaborative that aren't as involved, including dentists and transportation specialists. Currently, Dr. Winslow Gerrish, FMRI, and Jen Yturiondebeitia, St. Luke's Health Partners, are involved in a group that is working on Behavioral Health integration. It was suggested that they report any initiatives they are working on to the collaborative, as Behavioral Health is one of the CHC's biggest priorities.</i></p> <p><i>Request from members for a platform for communication, message board, etc. so information can be shared and updated.</i></p> <p><i>Action Items:</i></p> <table border="1" data-bbox="181 772 1425 909"> <thead> <tr> <th><i>WHO</i></th> <th><i>WHAT</i></th> <th><i>WHEN</i></th> </tr> </thead> <tbody> <tr> <td><i>Gina</i></td> <td><i>Explore message board/communication options</i></td> <td><i>06/07/16</i></td> </tr> <tr> <td><i>All</i></td> <td><i>Bring one idea on how to support PCMH transformation/medical health neighborhood development that relates to your line of work</i></td> <td><i>06/07/16</i></td> </tr> </tbody> </table>				<i>WHO</i>	<i>WHAT</i>	<i>WHEN</i>	<i>Gina</i>	<i>Explore message board/communication options</i>	<i>06/07/16</i>	<i>All</i>	<i>Bring one idea on how to support PCMH transformation/medical health neighborhood development that relates to your line of work</i>	<i>06/07/16</i>
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Wrap-up 2:20-2:30	Identify CHC member assignments/tasks	Action Item Review	Gina									
<p><i>Discussion: Action items reviewed. Gina Pannell advised the collaborative to send her any discussion items they would like to present, or see presented so they can be added to upcoming CHC meeting agendas.</i></p> <p><i>Action Items:</i></p> <table border="1" data-bbox="181 1209 1425 1304"> <thead> <tr> <th><i>WHO</i></th> <th><i>WHAT</i></th> <th><i>WHEN</i></th> </tr> </thead> <tbody> <tr> <td><i>Melissa Mezo</i></td> <td><i>BHI Meeting Update</i></td> <td><i>06/07/16</i></td> </tr> </tbody> </table>				<i>WHO</i>	<i>WHAT</i>	<i>WHEN</i>	<i>Melissa Mezo</i>	<i>BHI Meeting Update</i>	<i>06/07/16</i>			
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Next Meeting: Tuesday, June 7th, 2016 1:00 p.m. – 2:30 p.m. Location: TBD